

Goals 2000 LRI and PPPD Grant Reading

August 15 and 16, 2000

Sunday River Resort

Bethel, Maine

Reader Registration Form

Name _____

Position _____

Telephone: Work _____ Summer _____

Fax _____

School District Address _____



E-mail _____

Summer Address _____



Dietary Considerations:

Accommodations:

- ☐ Smoking
- ☐ Night of August 14
- ☐ Night of August 15
- ☐ Single room only – I understand I am liable for the difference in the room cost

Preferred Roommate: Submit roommate registration forms stapled together.

Name _____

Return by April 28, 2000 to:

Susan Alderson

Department of Education

23 State House Station

Augusta, ME 04333 -0023

Fax: 207-287-5823

E-mail: susan.alderson@state.me.us

Information for Grant Readers
Goals 2000 LRI and TLCF Grant Evaluation
August 15 and 16, 2000
Sunday River Resort
Bethel, Maine

- ◆ Readers must be present for both full days.
- ◆ Each proposal will be evaluated by three readers.
 - The same three readers will remain together during the two days, and evaluate the same set of proposals.
 - One reader in each group of three will receive in -depth training from 2:00 – 8:00 p.m. on August 14. If you would like to accept this responsibility, contact Sarah Simmonds (287-8230) or Heidi McGinley (287 -5986).
 - Readers must agree on the numeric criteria awarded to each proposal, and will be able to discuss each proposal.
 - Each group of readers may receive a mix of Goals 2000 LRI and TLCF proposals.
- ◆ Mileage expenses to and from Sunday River will be reimbursed at 26 cents per mile. Rooms will be billed directly to the Department of Education. If you want a single room, you may make arrangements to pay for the difference between single and double rates on the registration form.

AGENDA

August 15

7:30 – 9:00	Continental Breakfast (Provided); Registration
9:00 – 10:30	Training for Readers
10:30 – 12:00	Proposal Evaluation
12:00 – 12:45	Lunch (Provided)
12:45 – 4:00	Proposal Evaluation (groups determine how long they will work)
6:00 – 7:00	Dinner (Provided)

August 16

7:00 – 9:00	Continental Breakfast (Provided) Groups may begin reading at any time
9:00 – 12:00	Proposal Evaluation
12:00 – 12:45	Lunch (Provided)
12:45 – 4:00	Proposal Evaluation Feedback (Individuals may leave as soon as their group's proposals have been evaluated)

Learning Results Implementation Planning Retreats

April 27 and 28, Northeastland Hotel, Presque Isle
May 4 and 5, Lewiston Ramada Inn
May 8 and 9, Bangor Downtown Holiday Inn (by the Civic Center)
May 16 and 17, Waterville, Governor's

Register with the Enclosed Form by April 24, 2000

Purpose: To provide district design teams with the opportunity to analyze progress toward Learning Results implementation, develop effective action plans, and apply for funding to support their next steps.

Products: Draft year-end report for all grant programs, draft assessment of the current situation, portfolio evidence framework, identification of leverage points for change.

Suggested Preparation: Review the self-assessment indicators in the grant application and marshal all possible existing evidence and data.

What to Bring: A laptop (outlets will be scarce); this year's grant application(s) and portfolio, the existing evidence and data you found in preparing to attend.

Leaders: Heidi McGinley, Donna Asmussen, Pam Rolfe, Sarah Simmonds

Learning Results Implementation Planning Retreat

Schedule Each Day

8:30 – 9:00	Coffee and Registration
9:00 – 12:00	Work Time
12:00 – 12:45	Lunch (Provided)
12:45 – 4:00	Work Time

Agenda

DAY ONE:

1. **Introduction**, Purpose, Outcomes, Products, Overview of Both Days
2. **Overview of the Grant Application**
Outcome: Understanding the **Options**
3. **Completing the Progress Report** (Components followed by Team Time)
Products: Draft Report, and Data to Use in Analyzing the Current Situation
4. **Analyzing the Current Situation** (Components followed by Team Time)
Products: Draft Analysis of the Current Situation; Preliminary Assessment of Leverage Points
5. **Feedback**
Purpose: To adjust the Day Two agenda

DAY TWO:

1. **Feedback on Feedback**
2. **Large Group Questions and Answers**
3. **Overview of the Day**
4. **What does full implementation of the Learning Results look like?**
Using Data, Experience and Opinion -- Followed by Team Time and Large Group Discussion
5. **Identifying Leverage Points**
Diagnostic Tools
When Curriculum and Assessment are Leverage Points....
Products: Draft data analysis summary; district leverage points identified
Team Time and Large Group Discussion
6. **Planning Backwards from 2003** – What does the 2000 – 2001 School Year Look Like?
Products: Action plan framework; measurable indicator ideas
Process: Team Time and Action Research in the Room (focused data collection about what works in other districts)
7. **Feedback on the Day and Data Collection about Barriers and Obstacles**

Learning Results Implementation Retreat Registration Register by April 24, 2000

**Mail: Sue Alderson, Department of Education, 23 State House
Station, Augusta, Maine 04333-0023**

Fax: 207-287-5823

E-mail: susan.alderson@state.me.us

District _____

Contact Person _____
(Name and Position)

Telephone: _____ **E-Mail** _____

Location: (Check One)

- ☐ April 27 and 28, Presque Isle
- ☐ May 4 and 5, Lewiston
- ☐ May 8 and 9, Bangor
- ☐ May 16 and 17, Waterville

Team Members Attending:

Day One

Day Two

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Dietary Considerations: